



**Active Tribe - Duty Manager - Full Time / Permanent**

**Location: Courtown, County Wexford**

**Job Description**

Active Tribe is a new entrant into the Irish leisure and adventure industry. Our philosophy is to foster active, healthy communities, re-energise interest in sport and encourage positive wellbeing. Our centre in Courtown, County Wexford includes community swimming pools, modern gym, fitness studio, outdoor adventure activities, woodland trails and a café.

We are seeking applications for the role of Duty Manager (DM) reporting directly to the General Manager, the DM will be responsible for the day-to-day management of the facility and meeting the company's quality and financial objectives.

As a Duty Manager at Active Tribe Courtown, you will be joining a vibrant team. You'll be a motivating leader who will drive the team to success.

You will assist in the overall financial and operational aspects of the Centre.

You will lead by example with your exceptional customer service and proactive approach to the day to day running of the Centre.

**Key Responsibilities:**

Management of all aspects of Operational issues.

Assisting in Marketing, Budgeting and Branding of the Centre.

Assist in Training and Retention of all staff.

Leadership Experience in Management within the Leisure Industry.

The ideal candidate will have:

- Previous management or supervisory experience including responsibility for financial and HR management

# ACTIVE TRIBE

- Great communication skills
- Good computer literacy – including Leisure Management Software experience
- A nationally recognised Fitness Qualification
- A nationally recognised lifeguard qualification
- A nationally recognised pool plant qualification
- A nationally recognised swimming teaching qualification
- A nationally recognised first aid qualification

Please submit a cover letter and a CV and email to [joinourteam@activetribe.ie](mailto:joinourteam@activetribe.ie)